

Privacy Statement

Byrne Overall Security Solutions Ltd. are committed to respecting and protecting your privacy. We wish to be transparent on how we process your data and show you that we are accountable with the GDPR in relation to not only processing your data but ensuring you understand your rights as a client.

It is the intention of this privacy statement to explain to you the information practices of **Byrne Overall Security Solutions Ltd.** in relation to the information we collect about you.

For the purposes of the GDPR the data controller is:

- **Byrne Overall Security Solutions Ltd.**
- Contact details are as follows:

Address: 80 Dunboyne Business Park, Dunboyne, Co. Meath.

Eir Code: A86 C592

Tel: 01 825 3800/1

Email: privacy@bosslimited.com

Please read this Statement carefully as this sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us.

What is personal information?

“Personal information” is information relating to an identified or identifiable individual which we collect when you use this website or mobile applications that link to this Policy. When using this website or mobile applications it is important that you provide us with only your own personal information and ensure that the personal information you provide is both accurate and up to date.

Who are we?

Incorporated in 1999 **Byrne Overall Security Solutions Ltd.** are market leaders in Security Design/Installation and are fully licensed for installing all types of security equipment, including intruder alarms, CCTV systems, fire alarm systems, intercom/access control systems, and tracking safety systems throughout the 32 counties, England, Scotland and Jersey.

Our GDPR Owners and data protection representatives can be contacted directly here:

- privacy@bosslimited.com
- 01-8253800/1

Purpose for processing your data

Personal information that we may collect and process includes:

- Contact Information that allows us to communicate with you, such as your name, job title, postal address, telephone numbers, email address or other addresses that allow us to send you messages, company information and registration information you provide on our website or mobile applications.
- Relationship Information that helps us do business with you, such as the types of products and services that may interest you, contact and product preferences, creditworthiness, marketing preferences and demographic data. If you apply for a job on our website, we may collect personal information about your work and educational history.
- Transactional information about how you interact with us, including purchases, inquiries, customer account information, order and contract information, delivery details, billing and financial data, transaction and correspondence history, and information about how you use and interact with our websites or mobile applications.
- Security and Compliance Information that helps us to secure our interests, including information for checks, fraud prevention and internal verification, as well as information necessary for the security of our premises, such as visual recordings.
- Our products may collect system and event information relating to their setup, configuration and operation, as well as information collected by our products in their ordinary course of operation. This information may include sensor data, equipment data, data regarding building spaces, energy usage data, fault data, event data, environmental data, and other internal or external data as well as product usage information and product performance data. In some circumstances, this information may be Personal Data. In the case of video or security products, the information may also include video and audio signals and data. The nature and extent of the information collected by our products will vary based on the type and function of the product and the type of services for which they are used, subject to applicable laws. Our website is hosted on a secure server and does not hold or retain any information.

However, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site, any transmission is at your own risk.

Why are we processing your data? Our legal basis

We may use the information we collect through the Online Services for a number of purposes including:

- Fulfilling your orders for products or services and related activities, such as product and service delivery, customer service, account and billing management, support and training, product update and safety related notices, and to provide other services related to your purchase.
- Managing our everyday business needs, such as payment processing and financial account management, product development, contract management, website administration, corporate governance, reporting and legal compliance.
- Managing our contractual obligations and your ongoing relationship with us, including interacting with you, analysing and improving the products and services we offer, informing you about our products or services, as well as special offers and promotions.
- Ensuring the security of our websites, mobile applications, networks and systems, and premises, as well as protecting us against fraud.

Byrne Overall Security Solutions Ltd. are committed to ensuring that the information we collect, and use is appropriate for this purpose, and does not constitute an invasion of your privacy.

How will Byrne Overall Security Solutions Ltd. use the personal data it collects about me?

Byrne Overall Security Solutions Ltd. will process (collect, store and use) the information you provide in a manner compatible with the EU's General Data Protection Regulation (GDPR). We will endeavour to keep your information accurate and up to date, and not keep it for longer than is necessary.

Who are we sharing your data with?

If you provide us with personal information, any processing of that personal information will be on our instructions and compatible with the original purposes, we will not sell, license, transmit or disclose this information unless:

- you expressly authorise us to do so
- it is necessary to allow our contractors or agents to provide services for us
- it is necessary to provide our products or services to you
- in connection with a merger, consolidation, acquisition, divestiture or other corporate restructuring

- it is otherwise required or permitted by law.

If we transfer personal data to a third party or outside the EU we as the data controller will ensure the recipient (processor or another controller) has provided the appropriate safeguards and on condition that enforceable data subject rights and effective legal remedies for you the data subject are available.

Data subject rights

Byrne Overall Security Solutions Limited BOSS facilitate you, our clients, rights in line with our data protection policy and the subject access request procedure. This is available on request.

Your Rights as a data subject

At any point while we are in possession of our processing your personal data, you, the data subject, have the following rights:

- **Right of access:** you have the right to request a copy of the information that we hold about you.
- **Right of rectification:** you have a right to correct data that we hold about you that is inaccurate or incomplete.
- **Right to be forgotten:** in certain circumstances you can ask for the data we hold about you to be erased from our records.
- **Right to restriction of processing:** where certain conditions apply to have a right to restrict the processing.
- **Right of portability:** you have the right to have the data we hold about you transferred to another organisation.
- **Right to object:** you have the right to object to certain types of processing such as direct marketing.

- **Right to object to automated processing, including profiling:** you also have the right to be subject to the legal effects of automated processing or profiling.
- **Right to judicial review:** in the event that **Byrne Overall Security Solutions Ltd** refuses your request under rights of access, we will provide you with a reason as to why.

All of the above requests will be forwarded on should there be a third party involved as we have indicated in the processing of your personal data.

Additional information we are providing you with to ensure we are transparent and fair with our processing

Retention of your personal data

Data will not be held for longer than is necessary for the purpose(s) for which they were obtained. **Byrne Overall Security Solutions Ltd.** will process personal data in accordance with our retention schedule. This retention schedule has been governed by our internal governance.

Complaints

In the event that you wish to make a complaint about how your personal data is being processed by **Byrne Overall Security Solutions Ltd.** or how your complaint has been handled, you have the right to lodge a complaint directly with the supervisory authority and **Byrne Overall Security Solutions Ltd.** data protection representatives Data Protection Officer / GDPR Owner

Failure to provide further information

If we are collecting your data for a contract (e.g. insurance policy) and you cannot provide this data, the consequences of this could mean the contract cannot be completed or details are incorrect.

Additional Processing

If we intend to further process your personal data for a purpose other than for which the data was collected, we will provide this information prior to processing this data.

Contact Us

Your privacy is important to us. If you have any queries, questions or comments regarding this statement, please do not hesitate to contact us via e-mail address privacy@bosslimited.com or call 01- 8253800 /01 normal hours